



Success. It's In Our Nature.

BOARD OF TRUSTEES MEETING
EDUCATION & PLANNING COMMITTEE
August 2, 2023 at 4:30 P.M.
Muller Field Station, Main Lodge-2nd Floor
6455 Co. Road 36, Honeoye, NY 14471

Trustee Santa Abraham, Chair

AGENDA

Item

- Call to order

Responsibility

Trustee Abraham

Business

- Review June 7, 2023, Minutes*
- Enrollment Report Update
- "PACE: Preparing Our Student for Success"

Trustee Abraham
Michael Fisher
Mehegan Murphy,
Sarah Whiffen

Special Acknowledgement – Resolution

Resolution of Appreciation to Barbara Hamlin, Board of Trustee

Joan Geise, Board Chair

Resolution *

- Approve FLCC Strategic Plan 2023-2029 – 2nd Read
- Admissions Policy – 2nd Read
- Immunization Policy – 2nd Read
- Academic Grievance Policy – 2nd Read
- 24 Credit Hour Policy – 2nd Read
- County Service Agreements
- Administrative Appointment Recommendation
- Adjust the Finger Lakes Community College Professional Service Positions Roster
- Non-Unit Employee Reappointments

Debora Ortloff
Michael Fisher
Sarah Whiffen
Sarah Whiffen
Sarah Whiffen
Laura Ortiz
Debora Ortloff
Kelly Engert
Kelly Engert

Strategic Thought Presentation

"Recap of the 2018-2023 Strategic Plan"

Debora Ortloff

Adjourn

Trustee Abraham

Next Meeting: *Wednesday, September 6, 2022 – via Webex or at FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members

Santa Abraham, Chair
Don Cass
Donna Mihalik
Nita Schumacher, Student Trustee
Joan Geise (ex-officio)

FLCC Staff Liaison

Laura Ortiz

***Action items for consideration at the full Board Meeting**



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Trustee Steve Martin, Chair

AGENDA

Item

- Call to order

Responsibility

Trustee Martin

Business

- Review June 7, 2023, Committee Minutes*
- FLCC 2022-23 Operating Budget Update & Finance Report

Trustee Martin

Jason Tack

Resolutions *

- Approve the Management Confidential Salary Schedule 2023-2024
- Accept a Short-Term Contract for Photography Services with Rikki Van Camp
- Approve Lease Extension with Muller Field Station
- Approve Write-off accounts receivable
- Approve Agreement with Watermark for their Software
- Approve Agreement with Three Plus One for the assistance in cash Management Activities
- Approve FLCC External Audit Firm Expenses for Fiscal Years 2019 – 2023
- Authorization to Reject: Bid for Armed Security Guard Services
- Approve Sponsor Services Included in the 2023-2024 Operating Budget

Kelly Engert

Jason Tack

Jason Tack

Jason Tack

Jason Tack

Jason Tack

Jason Tack

Jason Tack

Jason Tack

Informational Items

- Bid renewal: Maintenance and repair of precision cooling systems
- Budget transfer report

Jason Tack

Adjourn

Trustee Martin

Next Meeting: *Wednesday, September 6, 2023– Stage 14, Second Floor, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members

Steve Martin, Chair
Geoffrey Astles
George Cushman
Rich Russell
Joan Geise (ex-officio)

FLCC Staff Liaison

Jason Tack, VP of Administration and Finance

***Action items for consideration at the full Board Meeting**



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BOARD OF TRUSTEES MEETING
August 2, 2023
(immediately following Break)
Muller Field Station, Main Lodge-2nd Floor
6455 Co. Road 36, Honeoye, NY 14471

Trustee Mary Joan Geise, Chair

AGENDA

<u>ITEM</u>	<u>RESPONSIBILITY</u>
<u>Call to Order</u>	Trustee Geise
<u>Community/Public Comment</u>	Trustee Geise
<u>Approve the Consent Agenda</u>	Trustee Geise
<ul style="list-style-type: none"> ▪ June 7, 2022, Board of Trustees Committee & Board meeting minutes 	
<u>Resolutions on Consent Agenda:</u>	
<ul style="list-style-type: none"> ▪ Resolution of Appreciation to Barbara Hamlin, Board of Trustee ▪ Approve FLCC Strategic Plan 2023-2029 – 2nd Read ▪ Admissions Policy – 2nd Read ▪ Immunization Policy – 2nd Read ▪ Academic Grievance Policy – 2nd Read ▪ 24 Credit Hour Policy – 2nd Read ▪ County Service Agreements ▪ Administrative Appointment Recommendation ▪ Adjust the Finger Lakes Community College Professional Service Positions Roster ▪ Non-Unit Employee Reappointments ▪ Approve the 2023-2024 Management Confidential Salary Schedule ▪ Accept a Short-Term Contract for Photography Services with Rikki Van Camp ▪ Approve Lease Extension with Muller Field Station ▪ Approve Write-off accounts receivable ▪ Approve Agreement with Watermark for their Software ▪ Approve Agreement with Three Plus One for the assistance in cash Management Activities ▪ Approve FLCC External Audit Firm Expenses for Fiscal Years 2019 – 2023 ▪ Authorization to Reject: Bid for Armed Security Guard Services ▪ Approve Sponsor Services Included in the 2023-2024 Operating Budget 	
<u>Old Business</u>	Trustee Geise
<u>New Business</u>	Trustee Geise
<u>Chair’s Report</u>	Trustee Geise
<u>President’s Report</u>	President Nye
<u>Committee & Liaison Reports</u>	
<ul style="list-style-type: none"> ▪ Student Trustee Report ▪ FLCC Audit & ERM Committee ▪ FLCC Board Development Committee ▪ FLCC Association Liaison ▪ FLCC Foundation Liaison ▪ NYCCT Liaison 	Trustee Schumacher Trustee Astles Trustees Mihalik Trustees Cass Trustees Geise Trustees Mihalik

- Student Corporation Liaison

Trustees Cushman

Adjourn

Trustee Geise

Next Meeting: *Wednesday, September 6, 2023 – Stage 14, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).*